

ANNEX A
Department of Environment and Natural Resources, Region 9
Annual Procurement Plan for FY 2016

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (PHP)			(brief description)		
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Completion		Acceptance/Turnover	Total	(Php)		MOE	CO
	First Quarter Common-Use Supplies	MS/TS	Public Bidding/PS		March, 2016			April, 2016					April, 2016		May, 2016		GOP	1,011,315.00	1,011,315.00		Bond Paper, etc.
	First Quarter IT Equipments and Supplies	MS/TS	Public Bidding/PS		March, 2016			April, 2016					April, 2016		May, 2016		GOP	674,210.40	674,210.40		Printer, Computer Ink, etc.
	Second Quarter Common-Use Supplies	MS/TS	Shopping/PS		June, 2016			August, 2016					August, 2016		September, 2016		GOP	278,810.00	278,810.00		Bond Paper, etc.
	Second Quarter IT Equipments and Supplies	MS/TS	Shopping/PS		June, 2016			August, 2016					August, 2016		September, 2016		GOP	119,480.00	119,480.00		Printer, Computer Ink, etc.
	Third Quarter Common-Use Supplies	MS/TS	Shopping/PS		September, 2016			September, 2016					October, 2016		November, 2016		GOP	487,020.00	487,020.00		Bond Paper, etc.
	Third Quarter IT Equipments and Supplies	MS/TS	Shopping/PS		September, 2016			September, 2016					October, 2016		November, 2016		GOP	324,680.00	324,680.00		Printer, Computer Ink, etc.
	Fourth Quarter Common-Use Supplies	MS/TS	Shopping/PS		November, 2016			November, 2016					December, 2016				GOP	211,883.00	211,883.00		Bond Paper, etc.
	Fourth Quarter IT Equipments and Supplies	MS/TS	Shopping/PS		November, 2016			November, 2016					December, 2016				GOP	90,807.00	90,807.00		Computer Ink, etc.
	Vehicle	RO	Public Bidding		February, 2016			March, 2016									GOP	6,000,000.00	6,000,000.00		Cable Internet Connect

DEFINITION

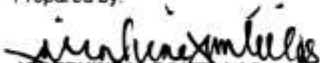
- 1. PROGRAM (BESF)**– A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.
- 2. PROJECT (BESF)**– Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
- 3. PMO/End User** - Unit as proponent of program or project
- 4. Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
- 5. Schedule for Each Procurement Activity** - Major procurement activities (pre-procurement conference; advertising/posting; pre-bid conference; eligibility screening; submission and receipt of bids; bid evaluation; post qualification; award of contract; contract preparation), delivery/completion and acceptance/turnover.
- 6. Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund
- 7. Estimated Budget** - Agency approved estimate of project/program costs
- 8. Remarks** - brief description of program or project

Programs and projects aligned with budget especially those

Breakdown into tracking purposes documents

Any remark that programs and projects


Prepared by:


JOSEPHINE V. PORTILLAS
 Chief, Procurement Section

Certified Funds Available


LUISITO R. LLEDO
 Accountant

Recommending Approval:


MILCA M. HUELAR
 Chief, Administrative Division



GIL T. ONA
 ARD, Management Services

Approved by:


ARLEIGH J. ADORABLE, CESO IV
 Regional Director